



**CANAL  
ALLIANCE**

# Appointment Companion

For many of our clients, transportation to and from immigration hearings, Immigration and Customs Enforcement (ICE) check-ins and biometric appointments with United States Immigration and Citizenship Services (USCIS), is a challenge. Canal Alliance is looking for volunteers who would be able to help us serve asylum seekers, unaccompanied minors, and adults seeking immigration relief by driving them to and from appointments. The volunteers will provide accompaniment support, guide and assist at the destination. Volunteers in this program are supervised by the Social Services Manager and/or Operations Manager.



## Requirements

### AGES

Volunteers must be 18 years or older

### AVAILABILITY

Dates and times vary depending on the appointment. Appointments are any time from 8am to 5pm On call for as long as the ride and the duration of the appointment

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## Responsibilities

- Use your car to provide necessary transportation to immigration court, ICE check ins, or fingerprint appointments. Appointments take place either in San Francisco or Santa Rosa. Occasionally, you may be asked to drive our clients to other type of appointments such as medical exams.
- Walk our clients to the appointments and wait while they complete the check in, attend the hearing or complete the biometrics (fingerprints) at the respective location.
- Drive the client back to Canal Alliance unless other arrangements have been made.
- Promptly respond to emails or phone calls from designated coordinator Canal Alliance staff and Canal Alliance staff.

## Skills & Competencies

- Spanish proficiency preferred but not required
- Cultural competence in working with diverse populations, including communities of color, immigrants and persons of various ages, socioeconomic backgrounds, health status, and abilities

## Other Requirements

- Commitment to the mission and goals of Canal Alliance
- Volunteer must have a valid driver's license
- Volunteer must own a car in good condition and with valid insurance
- Must pass criminal & DMV background check prior to participation
- Availability at least one day a month
- Sign and abide by our confidentiality agreement
- Attendance to an Onboarding Orientation
- Volunteer must be able to work with children and families
- Car seats will be provided
- Reimbursement for parking, mileage or toll won't be provided by Canal Alliance

[Join Waitlist](#)

Contact [FernandoB@canalalliance.org](mailto:FernandoB@canalalliance.org) for more information.