Date:

From: [Employer name]

[Employer address]

To whom it may concern,

This letter is to certify that [employee first and last name] is currently employed at [employer name] in Marin, CA and is eligible for a COVID vaccination appointment because they are at risk of exposure from work in the following sector: [indicate which of the options below applies]:

* Food and agriculture
* Education and childcare
* Emergency services

Please direct any questions to [name] at [contact information].

Sincerely,

[Employer Name]  
[Title]